



NATIONAL ALLIANCE OF INDEPENDENT  
CROP CONSULTANTS

**APPLICATION FOR CERTIFICATION**

**APPLICANT INFORMATION:**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (O) \_\_\_\_\_ (H) \_\_\_\_\_ (FAX) \_\_\_\_\_

**NAICC MEMBERSHIP STATUS:**

Are you a current member of NAICC?  Yes  No

If yes, what category of membership? \_\_\_\_\_

**EDUCATION: *Official transcripts or notarized copies must be submitted.***

Institution	Degree/year granted	Major	Minor(s)
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\_\_\_\_\_

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**CONSULTING EXPERIENCE: *See insert for definition of experience.***

Date	Company/Employer Address	Experience/Responsibilities
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(List most recent first)

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

**EXAM:**

State Consultant Licensing Exam/Certification: # \_\_\_\_\_ State Issuing: \_\_\_\_\_

Certified Crop Advisor State/Regional Exam: # \_\_\_\_\_ State Issuing: \_\_\_\_\_

**or**

Certified Crop Advisor National Exam: # \_\_\_\_\_

**or**

Certified Professional Agronomist # \_\_\_\_\_

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**CASE STUDY ANALYSIS:** *Please see insert for Case Study Analysis requirements.*

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**CONTINUING EDUCATION REQUIREMENTS:** *Thirty-six (36) CEUs are required each year and are to be reported at renewal time. Please see enclosure for instructions and qualifying activities. Forms are provided for documentation purposes.*

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**CLIENT REFERENCES:** *List five references - a minimum of three must respond.*

**(Will be kept confidential)**

Name	Company	Address	City/State/Zip
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**PESTICIDE SAFETY TRAINING:** *Please describe pesticide safety training you have completed. Include copies of documentation certifying training courses completed.*

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**CERTIFICATION SOUGHT:**

**IMPORTANT:** *Be sure to consult certification program explanations on next page before checking the appropriate category. The designation you check will appear on your certificate.*

\_\_\_ Certified Professional Crop Consultant - Independent (CPCC-I)

\_\_\_ Certified Professional Crop Consultant (CPCC)

I want my name to be printed on my certificate as follows: \_\_\_\_\_

# **CERTIFIED PROFESSIONAL CROP CONSULTANT ELIGIBILITY REQUIREMENTS**

Individuals meeting the standards of professional certification, established by the NAICC Certification Board, are qualified to apply for certification. Applicable standards are the following:

**Education:** B.S. or B.A. in an agricultural discipline. A person with a non-agricultural related bachelor's degree and/or ten (10) years of consulting experience, may petition the Certification Board for a qualification review.

**Experience:** An applicant must have a minimum of three (3) years' experience with a bachelor's master's degree or doctorate. Two or more years of farming, scouting, or other agricultural experience may substitute for no more than one year of consulting experience.

**Exam:** Passing a state Consultant licensing exam or a state/regional CCA or ASA exam is required. In states where no state or regional exam is offered, the national CCA or CPAg exam will be accepted. A category 10 license or its research and demonstration certification equivalent is acceptable for researchers.

**Case Study Analysis:** An applicant must submit a case study analysis of a minimum of 500 words that describes a crop production problem which he/she has encountered for which he/she developed a practical and logical solution, and implemented satisfactorily for his/her client. See insert for details.

**Continuing Education Units:** Thirty-six (36) CEUs are required each year and are to be reported at renewal time. Please see insert for instructions and qualifying activities.

**References:** Applicant must submit names of five clients as references. A short questionnaire will be mailed to each reference and three must respond favorably. All responses are confidential and will not be made available to the applicant.

**Pesticide Safety Training:** Applicant must document all pesticide safety training equivalent to the requirements set forth in the Worker Protection Standard. Please include copies of documentation certifying training courses completed if applicable.

**Code of Ethics:** Applicants must agree to adhere to the NAICC Code of Ethics. Those seeking the Certified Professional Crop Consultant-Independent (CPCC-I) designation also agree to adhere to the guidelines set forth in Article III, Section 1 of the By-laws. Applicants for CPCC-I who are not members of NAICC must complete a questionnaire regarding their independent status. *Copies of the NAICC By-laws and Code of Ethics are enclosed.*

**PUBLICITY:**

List names and addresses of local media where press releases can be sent.

Name	Address	City/State/Zip
1. _____	_____	_____
2. _____	_____	_____

**AUTHORIZATION AND SIGNATURE: SIGN ONLY ONE BLANK BELOW:**

I certify that the information I have submitted in this application is true to the best of my knowledge. I authorize NAICC to contact the persons listed in order to verify the education and work experience I have submitted in this application.

I further authorize the ASA/ARCPACS to release information concerning my national or state CCA and/or ASA exam, and my state agency or association to verify whether I am licensed or certified and to release my private or commercial applicators certification number and status.

**With my signature I attest that I agree to the items above and will abide by the guidelines set forth in Article III, Section 1 of the NAICC By-laws and the Code of Ethics. (for CPCC-I applicants)**

\_\_\_\_\_  
Signature (for CPCC-I applicants) Date

**With my signature I attest that I agree to the items above and will abide by the NAICC Code of Ethics. (for CPCC applicants)**

\_\_\_\_\_  
Signature (for CPCC applicants) Date

**CERTIFICATION FEE:**

The initial certification fee for NAICC members is \$160.00. The non-member fee is \$280.00. Dual certification fees are \$240 for members and \$360 for non-members. Please enclose a check payable to NAICC with this application and return to:

National Alliance of Independent Crop Consultants  
ATTN.: Certification Program  
700 Wood Duck Drive  
Vonore, TN 27885  
Phone: 423/884-3580      AllisonJones@naicc.org

Certification is renewable each calendar year. An invoice for \$40.00 for NAICC members and \$90.00 for non-members will be mailed to you.

For Office Use Only: Amt. Received: _____	Date: _____	Case # Assigned: _____	CPCC # Assigned: _____
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**GUIDELINES FOR PREPARATION OF A CASE STUDY ANALYSIS  
TO MEET THE REQUIREMENTS OF THE  
CPCC AND CPCC-I**

The applicant for CPCC and CPCC-I Certification shall select a crop production problem that he/she has encountered in his/her practice, for which he/she has developed a practical and logical solution, and implemented satisfactorily.

The applicant will submit for evaluation by a qualified panel of reviewers a typewritten (or word processor) case study analysis describing in detail the following:

1. The problem
2. How the problem was detected or identified
3. What conditions influenced the incidence of the problem
4. What factors impacted the solution of the problem
5. What were the available means of control or correction
6. Which potential means of control were considered and/or rejected and why
7. The impact of implementing the control on other parts of the production system and environment
8. What was done to abate the possible recurrence of the problem in the future
9. The client's relationship to the problem
10. On what facts or suppositions the options were considered
11. The outcome

The case study analysis should be a minimum 500 words in length, not including diagrams, charts, tables, maps, etc., which may be included to clarify the situation.

This case study analysis will be evaluated on the logic and knowledge used in the solution of the problem, the applicant's communication skills, reasoning ability, knowledge in specialty areas, ethical and environmental awareness, economic considerations, etc.

The case study analysis will be kept in strict confidence. The review panel will only identify the case study analysis by an assigned number and not by the applicant's name.